

# RESEARCH SUPPORT ASSISTANT

## REQUIREMENTS:

- Recently graduated from Marketing, International Business or Statistical Engineering.
- Work experience in university internships and/or market research projects at an academic level.
- Advanced english.
- Proficient in Office (Power Point, Word, advanced Excel, SPSS, Outlook).
- Excellent writing and spelling.
- Attention to detail.
- Analysis capacity.
- Proactivity.

## TASKS TO DO:

- Create, assemble and customize templates to include the results or insights and graphing data obtained from the studies.
- Support in the review of material and/or data. (Guides, questionnaires, screeners).
- Transcripts.
- Support for the creation of results reports of the different projects.
- Support in the preparation of all collection materials for the study.



## WE OFFER:

- Employment stability.
- Opportunity for growth and development in the field of market research.
- All benefits established by law.
- Hybrid work.

## CONTACT DETAILS

 [www.mercaplan.com](http://www.mercaplan.com)

 [jobs@mercaplan.com](mailto:jobs@mercaplan.com)